



Offshore Renewable Electricity Support Scheme

ORESS 1 Qualification Information Pack

Date:	28/11/2022
Document:	OR1QIP
Revision:	1.0

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1. Introduction

The aim of this Qualification Information Pack is to provide information to prospective ORESS 1 Applicants to enable them to participate in the ORESS 1 qualification process. Prospective ORESS 1 Applicants should ensure that only the documents included here are used in any ORESS 1 Application for Qualification.

Submission of Applications for Qualification will be facilitated through the RESS Auction Platform. A guide on how to register and navigate through the system will be published in advance of the Qualification Application Opening Date in the ORESS 1 Auction Timetable.

In this Qualification Information Pack, prospective ORESS 1 Applicants will find the necessary forms that will need to be provided in the Application for Qualification.

This pack includes the ORESS 1 Auction Timetable, which outlines key dates that will take place throughout the year for the ORESS 1 Auction.

The key documents included in this Qualification Information Pack required at Qualification include:

- ORESS 1 Auction Timetable ([OR1AT](#))
- ORESS 1 Bid Bond Applicant Submission Form ([OR1BB1](#))
- ORESS 1 Bid Bond Applicant Return Form ([OR1BB2](#))
- ORESS 1 Application for Review Form ([OR1AR](#))
- ORESS 1 Notice of Withdrawal Form ([OR1NW](#))
- ORESS 1 Notice of Dissatisfaction ([OR1ND](#))
- ORESS 1 Templates for Director Declarations
- ORESS 1 Qualification Process ([OR1QP](#))

This Qualification Information Pack also includes documents that must be submitted to DECC:

- Project Information Document ([OR1PID](#))
- Declaration of Project Information ([OR1DPI](#))
- Financial Questionnaire (ORESS 1 Terms & Conditions - Annex B)

All forms and declarations found within this pack are based on the [ORESS 1 Terms and Conditions](#). Where there is a difference between this Qualification Information Pack and the ORESS 1 Terms and Conditions, the latter takes precedence. Prospective ORESS 1 Applicants should ensure they are fully aware of the obligations that arise in the ORESS 1 Terms and Conditions.

This Qualification Information Pack will explain the background to each of the documents included herein.

It is preferable that all documents are typed and if this is not possible, they must be completed using block capitals. For the avoidance of doubt, documents should be completed, printed, signed by the relevant director, scanned to portable document format (pdf) and uploaded to the RESS Auction Platform.

It is important that all documents are uploaded to the RESS Auction Platform in pdf format.

2. Contact Details

Below you will find contact details for the RESS team in EirGrid. In order to contact the RESS team, please submit your query to the email address provided below and the RESS team will endeavour to respond to your query as soon as possible via email. As this is a formal process, all queries will be addressed via email.

ORESS1 Qualification & Auction Processes

Postal:

FAO: RESS Auction Delivery

EirGrid, Block 3 The Oval, 160 Shelbourne Road, Ballsbridge, Dublin 4, D04 FW28, Ireland

Email:

RESS@eirgrid.com

3. ORESS 1 Auction Qualification

The ORESS 1 Qualification Process (OR1QP) contained in this pack includes a detailed step-by-step guide to enable ORESS 1 Applicants to clearly understand exactly what is required of them to participate in qualification for the ORESS 1 Auction from the Qualification Application Opening Date to Final Qualification Decisions Date. Timings of key activities are also illustrated in the process in line with the dates identified in the ORESS 1 Auction Timetable. The ORESS 1 Qualification Process consists of the steps associated with qualification submission, qualification assessment and qualification results.

4. ORESS 1 Auction Timetable

The latest ORESS 1 Auction Timetable (OR1AT) is included in this Qualification Information Pack.

5. ORESS 1 Bid Bond Applicant Submission / Return Forms

A Bid Bond means a cash security lodged by an Applicant in respect of an Application for Qualification in accordance with the ORESS 1 Terms and Conditions.

Each Applicant must provide a Bid Bond to the TSO by the Bid Bond Posting Date in accordance with Section 9.3 of these Terms and Conditions. The Bid Bond value in ORESS 1 is €6 per MWh, where the MWh value is the Deemed Energy Quantity for one year for the ORESS 1 Project calculated pursuant to Section 6.8.4 and multiplied by 1,000 to convert from GWh to MWh (the “Bid Bond Required Amount”). For example, the Bid Bond for a 500 MW Offshore Wind project would be €6/MWh x 500 MW x 8760 hours x 0.45 Renewable Capacity Factor = €11,826,000.

In accordance with section 9.3.1 (c) of the ORESS 1 Terms and Conditions, where an Applicant does not post the required level of Bid Bond by the Bid Bond Posting Date the **TSO shall reject the relevant Application for Qualification for the ORESS 1 Auction.**

In this section there are two forms relating to Bid Bonds which **must** be fully completed and submitted as part of the Application for Qualification by all Applicants. The two forms to be uploaded to the RESS Auction Platform are described in more detail below:

5.1 ORESS 1 Bid Bond Applicant Submission Form

When an Applicant is submitting an Application for Qualification in respect of the ORESS 1 Auction, they must post a Bid Bond in a single payment to be cleared in the TSO RESS Account no later than the Bid Bond Posting Date. As part of this process, all sections of this form (OR1BB1) must be completed. This form must be issued on company headed paper and be signed by a director.

It is vital that this form is completed correctly; in particular, it is important that the ORESS 1 Application Reference (as assigned in Application for Qualification: ORESS1-4 Digits) is included within the payment reference when a payment is being made in order for the TSO to safely and securely link a submitted Bid Bond to a ORESS 1 Project.

5.2 RESS 2 Bid Bond Applicant Return Form

When an Applicant is submitting an Application for Qualification in respect of the ORESS 1 Auction, they must also submit an ORESS 1 Bid Bond Applicant Return Form (OR1BB2). This form will be used by the TSO where a Bid Bond is to be returned to an Applicant. This form must be issued on company headed paper and be signed by a director.

6. ORESS 1 Application for Review Form

In accordance with the ORESS 1 Terms and Conditions, an Applicant who considers that the TSO has not applied the Terms and Conditions correctly in the Provisional Qualification Decision, can submit an Application for Review (OR1AR) to the TSO. **The Application for Review must be received by the TSO no later than two working days after receipt by the Applicant of the Provisional Qualification Decision.** This form can be signed by an authorised user.

7. ORESS 1 Notice of Withdrawal

An Applicant, who has submitted an Application for Qualification in respect of the ORESS 1 Auction and who no longer wishes to participate in the ORESS 1 Auction, can issue a Notice of Withdrawal (OR1NW) to the TSO. **The Notice of Withdrawal must be received by the TSO no later than the Final Withdrawal Date in the ORESS 1 Auction Timetable.** This notice can be signed by an authorised user. The Notice of Withdrawal is irrevocable, and the Application for Qualification will not be considered further for the ORESS 1 Auction.

8. ORESS 1 Notice of Dissatisfaction

An Applicant who, following a TSO decision with respect to an Application for Review, considers that the TSO has not applied the Terms and Conditions correctly in their decision on the Application for Qualification or the Application for Review, can submit a Notice of Dissatisfaction (OR1ND) to the Minister (copying the TSO). The Applicant should detail the relevant provisions of the ORESS 1 Terms and Conditions that they consider have not been applied correctly by the TSO.

The Notice of Dissatisfaction must be received by the Minister no later than two working days after receipt of the TSO decision. The notice should be accompanied by the TSO decision in respect of the Application for Review. This form can be signed by an authorised user.

9. ORESS 1 Director Declarations

There are four director declarations to be included in the Application for Qualification as per the ORESS 1 Terms and Conditions. **All four director declarations must be made by way of an individual sworn affidavit.**

Templates for each of the five director declarations are included in this Qualification Information Pack. The four director declarations to be attached to the Application for Qualification include:

- Declaration of Financeability ([OR1DD3](#))
- Declaration of New Project ([OR1DD4](#))
- Declaration of Bidding Independence ([OR1DD5](#))
- Declaration of Maritime Area Consent ([OR1DD10](#))

10. Evidence of Maritime Area Consent

ORESS 1 Projects are required at all stages to have a Maritime Area Consent. The Maritime Area Consent for an ORESS 1 Project must not have an expiry date or a decommissioning obligation prior to the anticipated end of the term of ORESS 1 Support for an ORESS 1 Project. Each Applicant must provide evidence of the Maritime Area Consent as part of their Application for Qualification. A scanned copy of the Maritime Area Consent issued by DECC is required as evidence in an Application for Qualification.

11. RESS Auction Platform

Applications for Qualification will be submitted via the RESS Auction Platform. To access the RESS Auction Platform, prospective ORESS 1 Applicants will be asked to register prior to the Qualification Application Date. Communication will be issued with a link to the RESS Auction Platform and a detailed guide on registration as well as how to navigate through the Platform.

As part of the registration process the prospective ORESS 1 Applicant must submit a RESS Authorised User Form (RAU1) via the RESS Auction Platform in PDF format outlining who will be authorised to submit an Application for Qualification. This form must be signed by a Director. Proof of all Directors of the company must also be submitted with this form.

Prospective ORESS 1 Applicants must be in receipt of a Grid Connection Assessment. All Prospective ORESS 1 Applicants must provide evidence of this Grid Connection Assessment in their Application for Qualification.

A unique email address and mobile number is required to access the RESS Auction platform. On each visit to the platform, users will be issued with a code to their mobile phone which must be entered to complete the logon. The same email address cannot be used for more than one user account. This is to ensure a high level of security on the platform.

The contact email address for those experiencing difficulties accessing the online RESS Auction Platform is RESS@eirgrid.com.

12. Documents to be submitted to DECC

Following Final Qualification Decisions, Qualified Applicants must submit three documents to the Department of Environment, Climate and Communication. These documents must be submitted by the Financial Questionnaire closing date as per the ORESS 1 Auction Timetable. Further details of these documents are provided below.

12.1 Project Information Document form

Following Final Qualification Decisions, each Qualified Applicant must complete and submit a Project Information Document (PID) in respect of their ORESS 1 Project to the Minister, the form to be used is linked above. The PID must **not be submitted to EirGrid**. The PID must be submitted to the Minister by the Financial Questionnaire Submission Closing Date which can be found in the ORESS 1 Auction Timetable. Further details on how to submit the PID can be found within the form. The key characteristics of the ORESS 1 Project detailed in the Project Information Document must be true and accurate, provided in good faith, based on all available financial and technical data available at the date of the submission of the Project Information Document, and consistent with industry norms.

12.2 Declaration of Project Information

In accordance with section 6.6 of the ORESS 1 Terms and Conditions, as part of an Offer, each Qualified Applicant must provide a Declaration of Project Information to the Minister. The Declaration of Project Information must **not be submitted to EirGrid**, it must be submitted to the Minister along with the Project Information Document by the Financial Questionnaire Submission Closing Date which can be found in the ORESS 1 Auction Timetable. Further details on how to submit this declaration can be found within the Declaration of Project Information.

12.3 Financial Questionnaire

In accordance with section 6.8.1 of the ORESS 1 Terms and Conditions, Qualified Applicant must complete and submit the Financial Questionnaire which can be found in Annex B of the Terms and conditions to the Minister. The financial questionnaire must be submitted to the Minister (for the attention of ORESS Team, International and Offshore Energy Division at the address specified at Clause 13 of the Implementation Agreement) no earlier than the Financial Questionnaire Submission Opening Date and no later than the Financial Questionnaire Submission Closing Date. The information submitted in this Financial Questionnaire must be true and accurate at the time of submission.